

TO BE READ IN THE BETHEL

TO: ALL JOB'S DAUGHTERS AND ADULT WORKERS

FROM: COMMITTEE ON SESSION ARRANGEMENTS

Plans are in full swing for the 74th Annual Session of the Grand Guardian Council of Virginia, "Celebrating Success Session" "One Daughter at a time" to be held July 9 - 12, 2009, at Ferrum College in Ferrum Virginia. The Committee will begin accepting reservations on the enclosed form(s) immediately. Completed medical forms for each daughter **MUST** accompany the Bethel registration form.

Full time Adult (Postmarked By May 30, 2009)	\$145.00
Full time Adult (Postmarked After May 30, 2009)	\$150.00
Two Nights (Includes 5 meals)	\$105.00
One Night (Includes 2 meals)	\$70.00
Off Campus (Registration only)	\$35.00
Youth (Age 5 thru 9 years)	Half Price
Child (Newborn thru 4 years)	No Charge
Early Bird Special- Full Time registrations postmarked by May 30, 2009 will receive the \$5.00 Discount.	

Note: Off Campus will require tickets for meals

Full time fees include meals from dinner on Thursday through and including breakfast on Sunday. The College will not provide lunch on Thursday or Sunday. Please make other arrangements for your noon meal on Thursday and Sunday.

Attendees, except invited VIPs, will bring their own bed linen and blankets. If the college provides linen, there will be a \$30.00 service charge levied.

Children, Youth, and Visiting Young Adults must stay in the same room as their Parent or Guardian and provide their own bed linens. If you require a crib, baby bed, or playpen, you must provide your own.

DEADLINE FOR RESERVATIONS

All Full Time reservations will receive the Early Bird Special discount per person if postmarked by May 30, 2009. All reservations received after that date will be assessed the full reservation fee. Reservations with the earliest postmark date will receive priority attention.

No Bethel reservations will be processed without all required medical forms.

REFUND POLICY

In the event that a reservation must be canceled, fees collected, less a \$10.00 administrative fee, will be refunded, **provided that the cancellation is received prior to July 1, 2009.** Refunds requested after July 1st will be made on a case-by-case basis, granted only for a bonafide emergency and at the discretion of the Committee.

CHECK-IN

Check-in will begin at 10:00 A.M. on Thursday, July 9, 2009, at the Fitness Center. No persons will be checked in before the above time; please schedule your arrival accordingly. The College will furnish keys. A "Lost Key" fee of \$25.00 will be assessed for each key not returned at Checkout on Sunday.

GRAND SESSION GUIDELINES AND POLICIES

NOTE: IT IS THE RESPONSIBILITY OF CHAPERONES TO ASSURE THAT THE GUIDELINES AND POLICIES SET FORTH IN THIS DOCUMENT ARE STRICTLY ADHERED TO, WITHOUT EXCEPTION.

The following groups or individuals are to be contacted for their areas of responsibility:

Accommodations or college furnished services: Sessions Arrangements Committee

Eddie Cantada
Morris Bennett
Jeff Rassmussen

Discipline or matters concerning Job's Daughters' Activities:

Pam Zentmyer- Grand Guardian

Security:

Nestor Mateo
And all Associate Bethel Guardians present

Medical:

Laurie Horne, Melinda Russell

COLLEGE PHONE NUMBERS: In the event of an **emergency**, parents or guardians may use the following telephone numbers to have a message delivered to their child(ren):

Ferrum Switchboard (8:00 AM - 4:00 PM)	(540) 365-2121
After Hours	(540) 365-4444
Summer Programs	(540) 365-4445

The Guidelines and Policies listed below are, in many cases, extracted from those published by Ferrum College. Therefore, **exceptions are not permitted**. Should any questions regarding these guidelines arise, please contact a member of the Sessions Arrangements Committee.

1. The possession, use, or distribution of alcoholic beverages, illegal drugs, or illegal drug-use paraphernalia is strictly forbidden. Violators will be subject to Job's Daughters disciplinary action and asked to leave immediately.
2. The possession of any fireworks, firearms, knives or other types of weapons is strictly forbidden.
3. Pets are not permitted.
4. Swimming (except at the campus pool) and the use of boats, rafts, canoes, etc. is prohibited.
5. All vehicles shall obey vehicle regulatory signs, special Session parking signs, yellow curbing and reserved areas, unless otherwise noted. The campus speed limit is 15 miles per hour. The speed limit on State Route 602, which runs through College property, is 35 miles per hour. The campus does not have any facilities for campers; therefore, they will not be allowed for accommodations.
6. Signs designating areas as non-smoking, no food or drinks, etc., must be observed.

Grand Session Guidelines and Policies, Continued

7. Shirts and shoes are required of all persons using the college-dining hall. Please check the program for proper attire and comply.
8. No candles shall be used.
9. All accidents and/or injuries, mechanical problems, emergencies, disturbances, etc., shall be reported to the Sessions Arrangements Committee and the responsible individual as noted above.
10. Rooms must be left in the same condition as they were found. This includes all meeting rooms, as well as residence hall rooms, and outside areas. All trash must be placed in trashcans located in each room or in the hallways. In instances where areas are left unclean, a cleaning fee will be assessed to the group, Bethel or to the individual responsible.
11. Furnishings in each room must remain in the room as found. Under no circumstances will furnishings be moved from one room to another or rearranged within the room, without authorization from the Session Arrangements Committee. In those cases where authorization is granted, Ferrum College Staff will move the furnishings.

A fee of \$25.00 will be assessed for each bed moved and \$10.00 for each mattress moved without prior consent of the Session Arrangements Committee.

12. Damages caused by members of Job's Daughters, the adult workers and their guests are the responsibility of the Bethel and/or person causing the damage. If a responsible party cannot be determined, the damages will be added to the final bill and allocated to each Bethel.
 - Damages must be reported immediately to Sessions Arrangements.
 - Charges for any damages will include the cost of materials and a double charge on the normal labor charges.
13. **A fee of \$25.00 will be assessed for each lost room key.**
14. All guests are expected to act in an orderly and responsible manner while on campus. All campus sessions and policies, as well as State and local statutes, must be observed at all times.
15. Visitors to the Ferrum College campus are responsible for their actions at all times. If the College or the Grand Guardian determines that a visitor is a liability or dangerous to the welfare of other guests, to the Order of Job's Daughters and/or to property in the college community, the visitor will be asked to leave the campus.
16. Elevators and special shuttle bus accommodations are furnished by Ferrum for our convenience. Use of these facilities is to be strictly observed and not abused. Please see Session Arrangements for schedules and/or access.
17. Specifics regarding the policies not covered in these guidelines and policies may be clarified through the Sessions Arrangement Committee office.

**THE SESSION ARRANGEMENTS COMMITTEE WILL BE LOCATED
ON GROUND FLOOR NORTH BASSETT.
HAVE A SAFE, ACTIVE AND FUN SESSION THIS YEAR.
MISCELLANEOUS INFORMATION AND SUGGESTED PACKING LIST**

Grand Session Guidelines and Policies, Continued

Each Attendee must bring pillows and bed linens. The college will NOT furnish these items.

Breakfast and Lunch on Thursday will not be provided. Breakfast on Sunday is the last meal provided by Grand Session. Bethels should make meal plans accordingly.

The Grand Guardian Council Ways and Means "store" as well as the College Bookstore will be open at various times during Session for the convenience of session participants. Bethels may wish to suggest that daughters who wish to do so bring an amount of cash to purchase souvenirs or IOJD articles.

Suggested Pack List for Session:

- Bed Linens - sheets and pillowcases
- Bath towels, wash cloth, (Recommend extra towels for swimming)
- Blanket
- Pillow
- Flashlight
- Extension cord
- Fan (Please only one large fan per room)

Appropriate attire

- Bethel Regalia for those participating in activities; (**Don't forget headbands!**)
- Swimsuit
- Outer wear (in case of chilly weather)
- Rain gear
- Personal toiletry items
- Hangers for clothing

The following should be considered appropriate attire:

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| Thursday
Formal Opening: | Semi-Formal (Long or short dressy dress) unless participating in a program and specifically instructed otherwise (i.e. flag ceremony, escorts) |
| Friday Grand
Bethel Meeting: | Dresses/skirts, unless participating on floor. Participants are required to wear Bethel Regalia. No shorts or split skirts. |
| Friday Grand
Bethel Installation: | Dress/skirts, unless participating. Participants are expected to dress in formal attire. |
| Honored Queens'
Breakfast: | Dress or skirt/top |
| Saturday Grand
Council Installation:
otherwise instructed. | Semi-Formal (Long or short dressy dress) unless participating and |
| Sunday Worship Service: | Sunday dress or skirt/top |

At most other times, casual dress is acceptable. No swimsuits, short shorts, or bare midriffs will be permitted in the dining room.

Shoes must be worn at all times when outside of your dorm area.